

OPFE Field Experience Removal Policy

Wright State University is committed to the success of every teacher candidate. Wright State University works with all involved parties to ensure a positive experience for the candidate, the cooperating teacher, and the P-12 students. Despite these efforts, situations may arise in which a candidate may be removed from the candidate's field experience placement site. Teacher candidates are guests of the school in which they are placed. If the field experience placement site asks a candidate to leave for any reason, the candidate must immediately comply.

The candidate may be removed from a field experience placement site by any of the following:

- The cooperating teacher (CT).
- The principal or other administrator at the field experience placement site.
- The director of the Office of Partnerships and Field Experiences (OPFE).

Circumstances under which a candidate may be removed include but are not limited to:

- Non-adherence to policy and/or procedures of the field experience placement site.
- Lack of a current, valid, and acceptable BCI/FBI background check.
- Failure to comply with field experience placement site and WSU attendance and punctuality directives.
- Failure to meet course expectations as outlined in the course syllabus and candidate handbook.
- Unsatisfactory progress on field based assessments.
- Failure to meet moral and ethical standards of the profession as defined by both the field experience placement site and the University.
- Insubordination, disrespect to school or university personnel
- Posing an immediate threat to the safety, health, or welfare of the candidate, P-12 students, other teacher candidates, WSU faculty, the field experience placement site personnel, and/or other constituencies.

OPFE cannot prohibit a field experience placement site from removing a candidate from his/her assigned placement.

If a candidate is removed from a field experience placement site, the director of OPFE will work with the candidate's program director, cooperating teacher, and university supervisor to determine one of the following courses of action for the candidate:

- The candidate will earn a grade of "U" (Unsatisfactory) for the course. The candidate will be given one additional opportunity to apply to repeat the field experience during another semester. The candidate will be required to implement an individualized action plan, designed by the director of OPFE, during the semester in which the candidate repeats the course. If the candidate is not successful in completing the field experience on the second attempt, the candidate will not be permitted to re-apply to repeat the field experience course.
- The candidate may be permitted to finish the field experience, during the same academic semester, at a new placement site based on the specific context of the removal. Permission to transfer to a new placement site will be at the discretion of the director of OPFE based on the facts surrounding the removal. The candidate will be required to implement an individualized action plan, designed by the director of OPFE. If the candidate is not successful in completing the field experience at the new placement site, the candidate will earn a grade of "U" (Unsatisfactory), and the candidate will not be permitted to re-apply to repeat the field experience course.

Candidates who are not able to complete their field experience components of their respective degree programs as a result of the situations outlined above will be unable to complete their programs of study.