

Your petition is a request that the School of Graduate Studies and an Academic Program reconsider you for admission or readmission. As with any request, it will be processed quickly if you write your petition clearly and concisely and complete all applicable items on this form. Your petition need not be typed; however, if your handwriting cannot be interpreted or your request is not clearly written, the petition will be returned to you for clarification.

Some tips on petitioning:

- Include all facts and circumstances you want considered in your behalf. You may submit with this petition any supporting statements or documents that would be relevant to your situation, (attach the letters/documents to your petition).
- In your petition statement, present the reasons why you feel that you should be admitted/readmitted into a degree program or non-degree status. Don't expect the petitions committees to guess as to when you should be admitted. Give relevant and factual information supporting your admission or readmission.

This form may be hand-carried, mailed, emailed, ([wsugrad@wright.edu](mailto:wsugrad@wright.edu)), or faxed, (937-775-2453), to the School of Graduate Studies office located in E344 Student Union. Your petition will be forwarded to your academic program and then to the appropriate college/school petitions committee for review and recommendation to the Dean, School of Graduate Studies. The processing time of your petition is dependent on the meeting dates of the petitions committees. Consequently, it is difficult to predict, with accuracy, when a final decision will be made. You will receive an email message of the final decision from the School of Graduate Studies.

If you have any questions concerning your petition or the petitions process, you may contact the Graduate Admissions office at 937-775-2976.



**WRIGHT STATE  
UNIVERSITY**

**Graduate Admission/  
Readmission Petition**

**School of Graduate  
Studies**

775-2976 / 344 SU

If additional space is required for your comments, please attach your statement to this form. All supporting statements or data (instructor's comments, doctor's statements, etc.) should be attached to this form and should be submitted to the School of Graduate Studies, E344 Student Union. **You will receive notice of your petition decision by email.**

Name \_\_\_\_\_ UID (SSN if UID unknown) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work / Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

WSU College/School and Program to which you wish to be admitted/readmitted

\_\_\_\_\_

I request:  Admission  Readmission For:  Fall  Winter  Spring  Summer

I am petitioning for:  degree status  non-degree status  licensure status

**LIST BELOW IN CHRONOLOGICAL ORDER ALL COLLEGES /UNIVERSITIES ATTENDED (INCLUDING WSU) FOR BOTH UNDERGRADUATE AND GRADUATE WORK. CONTINUE ON A SEPARATE SHEET IF NECESSARY**

UNIVERSITY ATTENDED	DATES ATTENDED	DEGREE	DATE AWARDED	MAJOR
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**TEST SCORES:**

Graduate Management Admission Test (GMAT)	Date Taken _____	Score _____
Graduate Record Examination (GRE)	Date Taken _____	Score _____
Miller Analogies Test (MAT)	Date Taken _____	Score _____
Praxis	Date Taken _____	Score _____

**GRADE POINT AVERAGES:**

- Estimated undergraduate cumulative grade point average (based on 4.0 grading scale) \_\_\_\_\_
- Estimated Wright State graduate grade point average \_\_\_\_\_
- Estimated graduate grade point average at other Colleges/Universities \_\_\_\_\_

**(Continued on back)**

**PERSONAL COMMENTS:**

State your petition clearly and concisely. Include all facts and circumstances you want considered in your behalf.

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**(THIS PETITION WILL NOT BE PROCESSED WITHOUT YOUR PERSONAL SIGNATURE)**

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Department or Program Recommendation \_\_\_\_\_ Approve \_\_\_\_\_ Deny

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Signature of Chair or Director: \_\_\_\_\_ Date: \_\_\_\_\_

College / School Graduate or Petitions Committee's Comments & Recommendations \_\_\_\_\_ Approve \_\_\_\_\_ Deny

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Signature of Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

School of Graduate Studies \_\_\_\_\_ Agree with Committee's recommendation  
\_\_\_\_\_ Disagree with Committee's recommendation  
Send to Student Affairs Committee

Signature of Dean, School of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_

Student Affairs Committee \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Signature of Chair, Student Affairs Committee: \_\_\_\_\_ Date: \_\_\_\_\_